

Information on Personal Data protection

Pursuant to the Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC (hereinafter: GDPR), we inform that:

1. The Joint Controllers of your personal data are: Magdalena Krogulec, Zofia Krogulec i Piotr Krogulec, acting within Krogulec Okleiny spółka cywilna Magdalena Krogulec, Zofia Krogulec, Piotr Krogulec. The address of the Joint Controllers is: 56-210 Wąsosz, ul. 1 Maja 11/2, e-mail: biuro@okleinykrogulec.pl.
2. Your personal data shall be processed on the basis of:
 - a. Art. 6 section 1 letter b GDPR (processing is necessary for performance of the contract the data subject is a party to or take actions upon request of the data subject prior to contract conclusion) for the following purpose:
 - responding to enquiries regarding our offer;
 - acceptance and performance of the order or service;
 - b. Art. 6 section 1 letter c GDPR (processing is necessary for compliance with a legal obligation to which the controller is subject) for the purpose of compliance with the laws regulating the issue of invoices;
 - c. Art. 6 section 1 letter f GDPR (processing is necessary for the purposes of the legitimate interests pursued by the controller) for the purpose of establishment, exercise or defence of legal claims as well as for the purpose of on-going contact with the customers and contractors - including marketing of own services.
3. The recipients of your personal data can be:
 - a. persons authorised by any of the joint controllers,
 - b. employees of the entity providing on-going IT support as well as maintenance of the IT systems and databases in the scope necessary to perform the tasks entrusted to them,
 - c. employees of companies shipping the ordered goods in the scope necessary for shipping performance,
 - d. employees of legal offices in the scope necessary to establish, exercise or defend claims,
 - e. officials of state authorities and offices authorised to control or supervise the activity of the joint controllers.
4. The personal data shall be stored for the following periods:
 - a. 3 years, from the day of reply to the enquiry submitted;
 - b. 6 years, from the day of execution of the order placed;
 - c. 5 years, from the end of the calendar year in which the invoice was issued;
 - d. 6 years, from the day on which the event being the subject of the claim occurred.

The periods of data processing specified above are subject to extension should the special provisions of the law applicable to them so stipulate.
5. You have the right to demand access to your personal data, correct them, remove them or limit their processing, to file objection against their processing as well as the right to transfer the data.
6. You have the right to submit a complaint to the supervisory authority competent to control personal data processing - i.e. President of the Personal Data Protection Office.
7. Providing personal data is voluntary, but it is necessary to reply to an enquiry, accept and execute an order or issue an invoice.